

Meeting	Chairs Committee
Date and time	Thursday 27 February 2025 at 8.30 a.m.
Location	Online - Via Microsoft Teams

Governance Officer

30 January 2025

AGENDA

Welcome and Apologies

Declaration of Interests and/or any Statement of Connections or Transparency Statements.

- 1. MINUTES**
 - a.) Meeting of the Committee held on 08 November 2024
 - b.) Confidential Note of Discussion held on 08 November 2024 (CN-01-112024)
- 2. OUTSTANDING ACTIONS**
- 3. PRINCIPAL UPDATE (CONFIDENTIAL)**
Verbal Update from Principal
- 4. CHAIRS UPDATE**
Verbal Update from Committee Chairs
- 5. AOCB**
- 6. DATE OF NEXT MEETING – 29 May 2025 at 8.30 a.m.**

Outstanding Actions from Chairs Committee Meetings

Item	Action	Responsibility	Time Line	ACTIONED
03 March 2022				
Efficiency Review	<p>A review of the Professional Services Costs now vs pre-financial recovery plan will be conducted as part of our effectiveness review.</p> <p>This issue will continue to be monitored over the upcoming year in respect of workload analysis and our Talent Management Process.</p>	EMT	June 2024	Ongoing
01 September 2022				
Review of Annual Strategic Plan	<p>The Annual Strategic Plan Review Report was discussed at BOM on 25 October alongside the sub strategies. We will continue to monitor the strategic plan and consider how this maps onto UHI 2024.</p>	Principal	Feb '25	Ongoing