

UHI | INVERNESS

MINUTES of the MEETING of the SEARCH AND NOMINATION COMMITTEE held via Microsoft Teams on Friday 23 August 2024

PRESENT: Dee Bird, Innis Montgomery
APOLOGIES: Principal, Donald MacKenzie, Janette Campbell
CHAIR: Dee Bird
ATTENDING: Governance Officer

There were no declarations of interest, statements of connections or transparency statements noted.

The Governance Officer brought to the Chair's attention that the meeting was not quorate. The Chair decided to continue with the meeting, and it had been agreed that items for decision will be emailed out to Committee members after the meeting by the Governance Officer.

1. MINUTES

a.) Meeting of the Committee held on 08 December 2023

The minutes of the Meeting of the Committee held on 10 May 2023 were **NOT ACCEPTED** as a correct record and were **NOT APPROVED**.

2. NON-EXECUTIVE BOARD MEMBER RECRUITMENT

The Governance Officer spoke to her report and advised that following Board vacancies opened due to a number of resignations from the Board in recent months:

- 2 x Non-Executive Board Members
- 2 x Co-Opted Board Members (Audit & LTR Committees)

There is a requirement for 4 individuals (2 Board Members, 1 Member of Regional Strategic Committee or Court and an independent person) to be part of the selection panel for a new Board Member. The Government Officer will contact members selected for the panel.

The Committee had been presented with a recruitment timetable in regard to the application process. The current skills matrix had also been presented and discussion took place in regard to skills needed.

Decision: The Committee **DID NOT AGREE** the proposed recruitment timetable and panel selection due to meeting not being quorate. The Governance Officer will contact all Committee members via email to ask for approval. Once approvals

have been received the Governance Officer will follow the recruitment timetable.

3. DATE OF NEXT MEETING

TBC

A handwritten signature in black ink, appearing to read "Victoria Lomas". The signature is written in a cursive style with a large initial 'V'.

Signed by the Chair:
Date: 14-03-2025