

**UHI | INVERNESS**

Meeting	Chairs Committee
Date and time	Friday 08 November at 8.30 a.m.
Location	Online - Via Microsoft Teams

Governance Officer

28 October 2024

**AGENDA****Welcome and Apologies****Declaration of Interests and/or any Statement of Connections or Transparency Statements.****1. MINUTES**

a.) Meeting of the Committee held on 29 August 2024

b.) Confidential Note of Chairs Discussion (CN-01-082024) held on 29 August 2024

**2. OUTSTANDING ACTIONS****3. PRINCIPAL UPDATE (CONFIDENTIAL)**

Verbal Update from Principal

**4. CHAIRS UPDATE**

Verbal Update from Committee Chairs

**5. BOARD MEMBER AND COMMITTEE EVALUATION FEEDBACK**

Verbal Report from Governance Officer

**6. AOCB****7. DATE OF NEXT MEETING – 27 February 2025 at 8.30 a.m.**

**Outstanding Actions from Chairs Committee Meetings**

Item	Action	Responsibility	Time Line	ACTIONED
<b>03 March 2022</b>				
<b>Efficiency Review</b>	<p>A review of the Professional Services Costs now vs pre-financial recovery plan will be conducted as part of our effectiveness review.</p> <p>This issue will continue to be monitored over the upcoming year in respect of workload analysis and our Talent Management Process.</p>	EMT	June 2024	<b>Ongoing</b>
<b>01 September 2022</b>				
<b>Review of Annual Strategic Plan</b>	<p>The Annual Strategic Plan Review Report was discussed at BOM on 25 October alongside the sub strategies. We will continue to monitor the strategic plan and consider how this maps onto UHI 2024.</p>	Principal	Sep '24	<b>Ongoing</b>