Course Handbook

NC Childhood Practice SCQF Level 6

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Welcome and Overview

As you begin your student experience with us, you are entering a supportive and vibrant learning community built on mutual respect and collaboration.

At UHI Inverness we are committed to providing you with the resources you need to thrive academically and personally. Our Student Support Centre and The Bothy, our drop-in workshop and support venue, are open every weekday to assist you every step of the way. They are both located behind reception at the Inverness Campus.

We also offer cost-of-living support such as our foodbank, The Larder, and our free toiletries cupboard, The Cubby, which can both be found in the atrium. Additionally, we provide three free car parks and bike storage at the Inverness Campus and there are public service bus stops in our grounds.

As part of our commitment to create a healthy and inclusive environment, we are proud to maintain a smoke-free campus. Smoking and vaping are only permitted in the smoking shed by car park one. Please refrain from smoking at entrances, exits, and approaches to our campus buildings to uphold our clean and welcoming atmosphere.

We are excited to welcome you to UHI Inverness and look forward to supporting you throughout your time with us.

Please read the Welcome Guide and Key Information Booklet. There is a variety of information contained in these guides, some of which will be of greater relevance to you as you work through the course. They are there to dip in and out of when you feel you need a bit more information.

Key Contacts

Your Personal Development Advisor (PDA) is:		Corinna Patience
Your PDA's phone number is:	📞	07384 246 335
Your PDA's email address is:	@	Corinna.patience.ic@uhi.ac.uk
Our Student Support phone number is:	📞	01463 273208
Our Student Support email address is:	@	Student.Support.ic@uhi.ac.uk
Our Learning Support Team email address is:	@	Additionalsupport.ic@uhi.ac.uk
Our Wellbeing Team email address is:	@	Wellbeing.ic@uhi.ac.uk
Our Library phone number is:	📞	01463 273248
Our Library Team email address is:	@	Library.ic@uhi.ac.uk
Campus Reception	📞	01463 273000
The Bothy email address is:	@	Thebothy.ic@uhi.ac.uk
Highlands and Islands Student Association	@	Hisa.inverness@uhi.ac.uk

Aims of your Course

The specific aims of your course are:

- To understand aspects of child development and factors that influence wellbeing and development from pre-birth to 18 years.
- To understand theories of development and the ways these are applied to working with children and young people.
- To understand the importance of positive relationships and play in supporting children's learning and development.
- To develop an awareness of current services, initiatives and/or strategies for children and young people
- To experience work placement in the Early Learning and Childcare (ELC) sector.
- To develop positive attitudes that reflect the Scottish Social Services Council (SSSC) codes of practice.
- To develop competency working at Support Worker level in the setting.
- To develop skills of investigating, analysing, evaluating, and presenting information using a range of communication and ICT skills.
- To develop effective communication and collaborative skills in working with others both in college and in placement.

Structure of your Course

The units you may study are as follows:

Unit Code	Unit Title	Credit	Semester
J205 76	Child Development	1	IN1
J206 76	Child Development: Theory	1	IN1
J207 76	Services for Children and Young People	1	IN1
J7EJ 46	Planning for Practice	1	IN12
J7EK 46	Planning for Practice:Workplace experience	2	IN2
J7EL 46	Sociology of Childhood	1	IN2
J7EM 46	Providing an Inclusive Curriculum in childhood practice	1	IN1
HX1J 75	Care and Feeding of Children and Young People	1	IN1
J7ET 46	Supporting the Language, Literacy and Numeracy in Childhood Practice setting	1	IN2
J1D0 45	Influences on mental health and wellbeing	1	IN2
ICPROJ6	Communication	1	IN1
NUMIN6	Numeracy	1	IN1
ICTIN6	ICT	1	IN1
J76V 46	Protecting and Promoting the Rights of the Child	1	IN1
STUADV	Studies Advisor	1	IN1

IN1 = Semester 1   IN2 = Semester 2   IN12 = Semester 1 & 2

The units that make up this qualification are a combination of those approved by Awarding Bodies, for example, SSSC, SQA and Skills register units designed to enhance your learning.

Progression Routes to Further Study and Employment

The curriculum area map clearly shows where this programme sits within this wider curriculum area, and the future progression routes which may be open to you after successful completion of this course.

You may wish to continue your studies and apply for a place on the Level 7 HNC Childhood Practice/SVQ 3 Social Services: Children and Young People or the Level 7 HNC Social Care/SVQ 3 Social Services: Social care.

Other options may include:

- Employment as a Support Worker in an Early Learning and Childcare setting, Play Worker, Childminder, Pupil Support Assistant – more training may be required to meet the Scottish Social Services Council (SSSC) registration requirements.

You will discuss all these options and anything else with your Personal Development Advisor (PDA) during your personal interviews throughout the year and specifically when discussing progression.

Childcare

Course	SCQF	Mode of study
Growing2gether	4	Online
Skills for Work: Early Education and Child Care	4	Day Release
Introduction to Childhood Practice	5	Full time
Childhood Practice NC	6	Full time
Social Services: Children and Young People SVQ 3	7	Work Based
Social Services: Children and Young People MA	7	Work Based
Childhood Practice HNC (UCAS code U173X)	7	Full time
Child and Youth Studies BA (Honours) (UCAS code UL530)	7 8 9 10	Full time, part time, online
Early Learning and Childcare BA Graduate Apprenticeship	7 8 9 10	Work Based
Childhood Practice BA (Honours) (UCAS code UX310)	7 8 9 10	Open Part time

Childcare Progression route
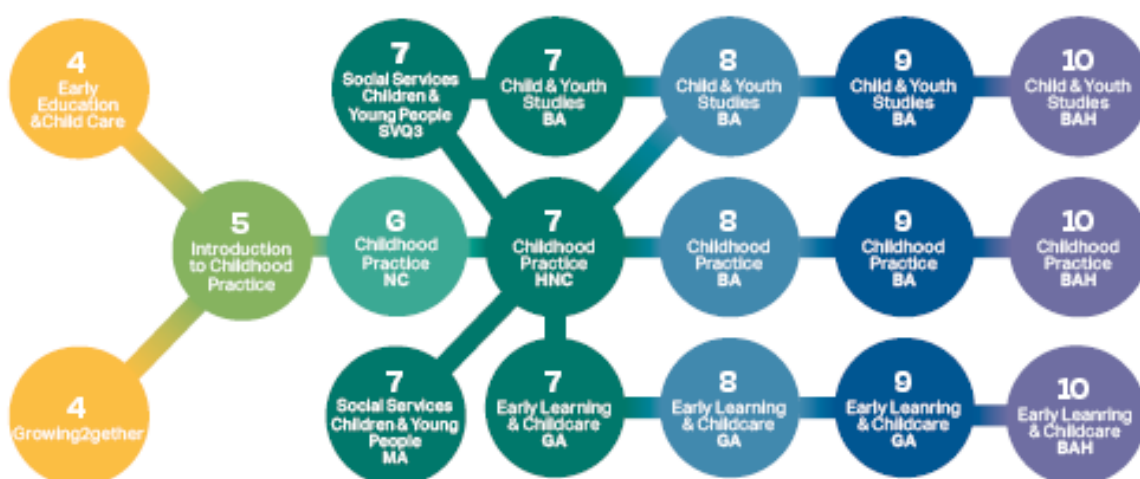
Get Tech Ready

You will be using lots of different digital tools and systems as a student with us.

The <u>following information</u> will help you prepare for starting your studies.

We have also listed some of the main services you will be using when you start with us:

MyDay, our student portal – Some of the key tiles include:

- Brightspace, our virtual learning environment
- Mail
- UHI Print
- Absences & Timetables

Personal Support Whilst Learning

Congratulations on taking a brave step onto a new pathway to learning!

We understand that throughout the course of your learning journey you may experience personal difficulties or life events which make studying more challenging. Our aim is to offer the care, support and guidance required to help you achieve your goal of successfully completing your studies.

If you are studying full time at SCQF Level 6 or below (Further Education **FE** level) you will be assigned to a **Personal Development Advisor (PDA).**

Your **PDA** should be **your first point of contact** for any support needs, queries or concerns you may have.

Your PDA

We have a team of Personal Development Advisors (PDAs) who will be available to provide advice and guidance to support your personal development while you study with us. The PDA is not academic support but is a focal point for pastoral care and will work in partnership with your academic teams to support you whilst you study.

Your PDA is Corinna Patience

If you need to see your PDA during College hours, you should make an appointment via email or in an emergency on the mobile number provided or via the Student Support Centre.

General student support will also be offered through the Student Support Centre which is open during term time from 0830 to 16.30hrs, Monday to Friday.

You can contact me on:

📞 01463 273208 or Mobile: 07384 246 335

@ Corinna.patience.ic@uhi.ac.uk

If your PDA is not available you can contact the other PDA in your curriculum area, or our Student Support team – Katy.Turton.ic @uhi.ac.uk (Monday, Tuesday, Friday am); Student.Support.ic@uhi.ac.uk

PDA Time

You will be scheduled to have specific time with your PDA throughout the course of the year. It is very important that you attend these sessions as they are designed to help you manage your wellbeing and ability to study effectively.

Sessions could include:

- Induction and orientation information
- Team building activities
- Wellbeing and resilience tools
- Coping with stress strategies
- Employability, careers advice and preparation
- Finance and budgeting information, support, and guidance

Your PDA can also help you with a wide range of other concerns you may have such as:

- Attendance and attainment concerns
- Course information and choices
- Finance – funding support, applying for hardship funds, if required
- Help filling in forms – course and funding applications
- Accommodation – help and advice on where to look
- Childcare information – local nurseries
- Progression after your course – What to do next and where to look for help and support

Your PDA can also refer you to more specialist services for wellbeing, counselling, general and additional support for learning, funding, welfare needs and additional help and guidance for managing your transition into student life.

This list is by no means exhaustive. Your individual needs are important to us, whatever the situation, we will listen and try to help.

If your PDA is not available, you can drop into the Student Support Centre behind reception at the Inverness campus and the team will aim to provide the answers you need or find someone who can.

The Student Support Centre is open from 0830 to 1630, Monday to Friday.

Alternatively, you can contact us –

📞 01463 273208

✉️ Student.Support.ic@uhi.ac.uk

Recommended Texts / Reading List

There are no set recommended texts for this course, but your tutors may advise further reading pertaining to individual subjects.

You can take out 15 books at a time from the Library and there is a drop-box and in the Ground Floor Atrium where you can leave books if the Library is closed.

Lost Property

Lost property can be handed in to the reception desk at the Inverness campus or Balloch campus. Items such as clothing, bags shoes will be held for **one month** only. After such time these will be sent to local charities. Items such as earphones and water bottles will be destroyed after **one month.** Valuables items (passports, driving licences, mobiles, purses, wallets, bags and jewellery) will be taken to the Police on a **monthly** basis.

Bank cards are **not** considered valuable and will be kept for **one** week before being destroyed by the Estates Team or our Data Protection Officer, who will shred on our behalf.

Items containing food or drink will be disposed of immediately.

Opening Times

Opening times can be viewed on our webpage. Please select the relevant campus:

Study - Our campuses (uhi.ac.uk)

References

Useful information about UHI Inverness
Includes strategies, publications and Student Code of Conduct

About us - Publications (uhi.ac.uk)